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| CAREER ADVANCEMENT WORKING GROUP  |
| **OVERALL GOAL:** Use the data from The Los Angeles County Veteran Survey to fill the identified gaps related to: - Improving the image of veteran talent among employers - Providing access to career assistance services - Identifying veteran talent that is residing in LA or transitioning to LA | **% COMPLETED** |
| **INDIVIDUAL GOALS**  | **Agency or POC** | **DEADLINE** | **STATUS** |
| Design and deliver an online survey to get a feel for Career Advancement participant expectations of the group, their commitment level, and what projects they would be willing to commit to | Lisa Anderson, Peter Stigers, and Nathan Graeser | January 1, 2015 | Complete |
| **INDIVIDUAL GOALS**  | **Agency or POC** | **DEADLINE** | **STATUS** |
| Create sub-groups based off of the Career Advancement survey results | Lisa Anderson and Peter Stigers | January 14, 2015 | Complete |
| **INDIVIDUAL GOALS**  | **Agency or POC** | **DEADLINE** | **STATUS** |
| Identify leader(s) for each sub-group.“Employers” group: Charles Smith “Veterans” group: Chase Millsap | Lisa Anderson and Peter Stigers | February 11, 2015 | Complete |
| **INDIVIDUAL GOALS**  | **Agency or POC** | **DEADLINE** | **STATUS** |
| Invite sub-group leaders to Deloitte’s Business Chemistry Training to be held on March 11, 2015. | Lisa Anderson | February 23, 2015 | Complete |
| **INDIVIDUAL GOALS**  | **Agency or POC** | **DEADLINE** | **STATUS** |
| Identify process to submit employment resources on the 211 database. Notify Career Advancement members | Lisa Anderson, Peter Stigers, and Nathan Graeser | March 11, 2015 | Complete |
| **INDIVIDUAL GOALS**  | **Agency or POC** | **DEADLINE** | **STATUS** |
| Gather thoughts, questions, and comments from Career Advancement members in an effort to design survey for committed employers (targeting 10,00 Strong participants) | Charles Smith | March 11, 2015 | Complete |
| **INDIVIDUAL GOALS**  | **Agency or POC** | **DEADLINE** | **STATUS** |
| Identify and compile resource list of employment resources within the active Career Advancement group members.  | Chase Millsap | July 8, 2015 | 75%- We have accumulated a comprehensive list of consistent sub-group members. This list includes organization name, estimated # of veterans served, type of services provided and geographic locations. The high turnover of group participants is a major obstacle to creating a complete list of all members. This list will continue to be updated following each monthly meeting. |
| **INDIVIDUAL GOALS**  | **Agency or POC** | **DEADLINE** | **STATUS** |
| Prepare a draft of employer survey for group members review. | Charles Smith | June 1, 2015 | Complete |
| **INDIVIDUAL GOALS**  | **Agency or POC** | **DEADLINE** | **STATUS** |
| Highlight the different sub-groups of Veterans (ie: college educated, homeless, mental health issues, recently separated, etc.) in an attempt to identify unique needs of each population | Chase Millsap/ Blas Villalobos | July 8, 2015 |  50%- We have discussed the different employment needs among veterans with varying backgrounds, ages, experiences and education levels. As a first step, the group has decided to focus on providing employment knowledge to the largest group of veterans in need (i.e. recently transitioned post-9/11 veterans). The group will need to reexamine the target population once these veterans needs have been met. |
| Submit employer survey draft to USC for survey design | Lisa Anderson / Charles Smith | July 1, 2015 | Complete |
| Group members review their agencies data on LA 211 | Chase Millsap | June 30, 2015 | Complete |
| Write document identifying Veteran resources and barriers to Veterans finding resources for distribution to policy maker | Blas Villalobos / Chase Millsap | July 31, 2015 | 50%- We have documented and discussed quite a few barriers during our monthly meetings to include; lack of knowledge of services, lack of access to Transition Assistance Programs and lack of proven best practices. One policy brief on veterans outreach was submitted to USC CIR on 29 May 2015 without response. |
| Draft a “flyer” that will provide veterans in LA Country with the key information needed to find the correct employment resource for their skill set, education level, experience etc. | Chase Millsap | August 1, 2015 | 75%- A draft of the flyer is complete and under review. A representative from 211LA was present at the 9/9/15 LAVC meeting to discuss the process of registering a service provider on the portal. Laura James from 211 LA has also provided the working group leadership with the 211LA logo for future products. The sub group leadership would like to participate in future meetings with 211 LA in order to ensure that information being passed along to group members is valuable and accurate. |
| Each member of the “Veteran” sub-group will identify key military leaders or events that can be contacted outside of the DOD transition assistance program | Chase Millsap / Christina Watkins | August 1, 2015 | 25%- This action item was discussed during the 8 July 2015 sub-group meeting. All members agreed to review their professional network and provide key points of contact to the group. This will be an item of discussion for the September LAVC meeting. |
| Create a LinkedIn group account for LA Veteran Collaborative. | Blas Villalobos, Chase Millsap / Christina Watkins / Nathan Graeser | September 1, 2015 | 10% - This action item was discussed on during the 8 July 2015 sub-group meeting. The sub-group is waiting on more guidance for an overall LAVC LinkedIn page. |
| “Employer” group will create business contact list who will be targeted for the survey | Charles Smith | September 1, 2015 | 50% |
| Create “dreams list” for creative projects pilot. | PJ Stigers / Lisa Anderson | September 1, 2015 | Complete |
| Training/Educations | Chase Milsap | Will discuss further during October LAVC Meeting | 0%- The workgroup has identified multiple areas for training and education activities. This training will be designed to ensure both resource providers and navigators are providing veterans with the most up to date and valid information. Suggested topics include:• GI Bill training for interested parties due to the updates. • Drafting a script for 211 to clarify education benefits• Veterans Data Management/Tool Demonstration |